Present: Nancy Baer, Bruce Beyaert, Patrick Phelan, Chad Smalley, Debbie Robinson, Bill Pinkham, Adrienne Harrison, Dave Campbell, Marilyn Langlois, Miriam Joscelyn

The meeting was called to order at 5:30 pm by Chair Nancy Baer

Each person present introduced him/her self.

Bruce Beyaert gave a verbal and visual update on the development of plans and construction to fill gaps in Bay Trail. He provided handouts and answered questions until 6:10.

The November meeting minutes were approved.

Officer Vacancy Election: Nancy reported that she checked the bylaws, and no changes were necessary to fill offices between elections if an office was vacated. Tony Sustak who has filled the position of Secretary in the past, has resigned. Miriam Joscelyn was elected to the position of secretary. The members present provided consensus that we would express gratitude and appreciation for Tony’s past contributions and efforts which contributed to the success of the RBPAC.

Bike Ped Plan Community Outreach:

Discussion: The issue of Bike and Pedestrian plans community outreach was again addressed. Kieron Slaughter who had agreed to the City representative for such outreach was unable to attend tonight. Nancy reported that there have been 2 community presentations. Nancy gave a presentation to the Kiwanis Club. Only one Neighborhood Council has requested a presentation. About 10 persons attended a special meeting of the Santa Fe Neighborhood Council at which Kieron presented information and answered questions. Both Nancy and Tony and Nancy attended. When it was clarified that specific projects would be presented for community feedback when there was an immediate proposal, opposition faded. RBPAC should address our concern that meetings must be requested by neighborhoods rather than City initiating the information. Nancy feels that the RBPAC should be more proactive and remind councils that they can request a presentation. Marilyn reminded us that there is a Public Information Office of the Richmond Neighborhood Coordinating Council. Action: The RBPAC will send a letter to the Coordinating Council, the PIO will disseminate the contents to all the neighborhood councils.

There was discussion about RBPAC identifying what the City’s criteria/process for gathering community input might involve; under what circumstances which community members would be contacted for input. Ultimately, we would provide our proposal to the City Council for formalization. Chad has a model and would suggest that standardized methods are used throughout the City in gathering community feedback. He also suggested that this issue would need thorough vetting with staff. This topic will be put on
the agenda for next meeting including who should be involved in proposing a standardized method.

**Accomplishments of 2011** RPBAC needs to identify accomplishments of 2011. Ideas for compiling a list and presenting the information can be addressed by a committee. Such a report can be added into community outreach discussions. Chad recommended that a group get behind the Bike and Ped plans to show what progress and implementation has been made. Dave Campbell, Patrick Phelan, Adrienne Harris, and Chad Smalley will collect and compile the list.

Adrienne Harris gave a brief demonstration of the RBPAC web site.

**Projects and Grants:** A Transportation Development Act application for the Harbour Way Bicycle improvements is being submitted for approval by City Council to design and construct bicycle and pedestrian improvements. A draft of the application that Nancy provided to the City Engineering department was passed around. On 11/1/11 the Council approved lane reductions, but did not specify what bike/ped amenities would be provided, this is the next step. Obtaining community input is now a declared part of the TDA application. This application will also incorporate the Safe Routes to School projects at Nystrom that are funded separately. The scope of the project extends from Pennsylvania to Cutting.

Measure J proposals will be evaluated by committee in the next couple of weeks. Accessibility to BART is not Americans with Disabilities Act compliant on the east side of the Transit Village. When Redevelopment dissolved by the Supreme Court any authority to enter into contract for design was abolished. Any contract for design services must await City assumption as successor agency for redevelopment obligations.

There is no new information about the Bicycle Transportation Account. Request report at next meeting.

The San Pablo Greenway Crossing to connect the Oholone Trail with the Richmond Greenway has been approved. Patrick distributed the schematic for the plan. Funding is available to begin the project although there may be insufficient funds for the entire plan.

The Carlson striping phase 1 between Bayview and 580 completed has been completed. Both Nancy and Bill commented that 4 different styles of crosswalks have been striped along Carlson. Different types allow for varying levels of visibility. We need to review if the Bike and Ped plans for applicable crosswalk standards? What are the MTC standards?

**February Agenda:** Development of a work plan for 2012; East Bay Bicycle Coalition presentation; Contra Costa Health Services Bike Safety and SRTS presentation,
The March meeting will include election of officers.

Future topics should include Bike to Work Day

Announcements
Members were reminded of the One Bay Area meeting to be held Jan 23 in Richmond.

Respectfully submitted

Miriamb Joscelyn