

**Richmond Bicycle Pedestrian Advisory Committee (RBPAC)
Regular Monthly Meeting Committee Minutes
Monday, March 8, 2010, 6pm
Richmond Conference Room, First floor
450 Civic Center Plaza, Richmond, CA. City Hall**

Community Members Present

Adrienne Harris, Chair
Nancy Baer
Rick Beal
Liz Bittner
Brian Drayton
Miriam Joscelyn
Catalin Kaser

Bill Pinkham
Raul Ramirez
Debbie Richerson

City Staff & Others Present

Marilyn Langlois - Mayor's office
Joe Light
Chad Smalley
Steven Tam
Michael Williams

Other Organizations

Bruce Beyaert - TRAC

Consultants

Brooke DuBose
Matthew Ridgway
Niko Letunic

Welcome and Introductions:

Adrienne Harris recognized a quorum and called the meeting to order. Attendees introduced themselves and their connection to Richmond and the bicycle pedestrian community issues.

Approval of Minutes

At Adrienne's request a motion was made to approve the minutes, discussed, voted on subject to minor amendments and approved.

Staff Reports

Bike Master Plan presentation by Fehr & Peers:

Brooke Dubose and Matthew Ridgway introduced themselves and their firm Fehr and Peers and led the attendees through an overview of the planned approach to developing a bike master plan

- Brooke discussed the timeline and the benefits of the process in terms of providing access to funding. A discussion ensued regarding the possibility of extra meetings. Matthew noted that while a Berkeley resident he has strong ties to Richmond and would make some personal investments of time to ensure the project was a success.
- Assessment of existing conditions will occur by a point in the process but it will remain fluid and open and updated throughout the process.
- Bicycle collision data will be gathered and added to during the workshops.
- Post workshop a listing of the network of bicycle "facilities" will be developed (facilities include all physical aspects including bike paths, routes, striping etc)

- The workshop itself will include a “planning 101” introductory knowledge transfer session.
- The pedestrian workshops are scheduled for May 19-26. A discussion followed regarding linking the timing of the pedestrian and bike public workshops so that the communications around the pedestrian workshop can be leveraged to announce and encourage participation in the bike workshop. There was further discussion and agreement that the general public need not know the details of the separate consulting agreement and funding sources as it might be confusing. It was noted that despite the public linkage for communication ease the agreements need to be separate.
- Further discussion of the timing led to a recommendation that the workshop occur on the Saturday following Bike to Work day. Brooke noted she would be out of the country on May 22 however that appeared to be the optimum date.
- Further discussion of the timeline indicated that some tasks would occur contemporaneously. Design of standard signage that ties together all of the potentially conflicting signage in the area and surrounding communities will be important and it will be helpful to transition from one signage domain to another. Similarly bike facilities need to be coordinated.
- Joe Light discussed zoning ordinance changes to address bike parking.
- The prioritization stage will address the timing of next steps and what can and should be addressed first.
- Discussion followed on the need to educate the public and link bike usage to public health. Chad noted the city would implement the rules and regulations but needed BPAC to really help address education.
- Once the core learning and documentation phases have occurred Nico will take all of the elements to draft a trial plan.
- The optional interactive map was discussed and it was concluded that this was not really an optional component as it was needed as part of an ongoing set of tools.
- Discussion followed regarding the value of having a plan that would facilitate funding.
- Further discussion regarding the complexities of Richmond and its physical barriers occurred.
- Steven Tam will be the contact point going forward for the City. Contacts regarding the plan will be managed through staff rather than directly with the consultants.
- Outreach was identified as critical and in addition to English needs to be in at least Spanish. The BPAC needs to be trained and educated so that it carries on past the planning effort.

Other Business

- A discussion of pedestrian and bicycle facilities for the proposed underpass at Marina Bay Parkway between Meeker and Regatta followed. After staff’s introduction of potential options, Matthew suggested a solution involving 10’ wide pathways on both sides of Marina Bay Parkway, consisting of two 5’ wide pathways separated by a 6 inch curb as well as clear stenciling and signage that delineate pedestrian and bicycle zones, to reduce the potential for conflicts between bicycles

and pedestrians using the facility. This solution was met with general consensus of those present.

It being past 7:30 pm Adrienne noted that all business was finished and the meeting was adjourned.