

Minutes of the Richmond BPAC Meeting Monday January 4, 2010

In attendance: Adrienne Harris (chair), Catalin Kaser (minutes), Ellen Reihnsaus, Chad Smalley (city staff), Joe Light (city staff), Liz Bittner, Don Schnepf, Nancy Baer, Michael Williams (city staff), Karin Hart, Bill Pinkham

I) Introductions were made & the new post cards were distributed.

II) Minutes of December, 2009 meeting, which had been emailed earlier in the day, were approved by those present.

III) 2010 Planning

A) Workplan—Nancy called for a controlled discussion (with limited sub-discussion) with the purpose of creating a list of what we want to accomplish and address during the coming year in addition to the Bike Plan and the Ped Plan. Adrienne: We need explicit goals so we can assess ourselves at the end of the year.

1) A list was developed by the group and documented by Catalin.

A) Next Step: Nancy will tweak the suggestions and collate them into a Draft Work Product doc for the next meeting.

B) RBPAC Structure and Leadership: We need to decide on meeting date/time for the coming year, what officers we need, how they'll be selected to be included in bylaws, ground rules about decision making.

1) A list was developed by the group and documented by Catalin.

(a) Next Steps: Nancy will make an outline of what needs to be in our bylaws

IV) Staff Reports

A) Joe: Scope of Work was tweaked according to suggestions at last meet and will be submitted to City Council at the meeting on January 19th. We could have a contract in place by the end of the month.

1) Nancy: Should we have some representation there?

2) Michael: That's always a good thing.

B) Joe: Money for postcards—can it come from the city?

1) Someone asked if we could pay for them with the donation we got from SunPower.

2) Adrienne said she paid for them, but isn't going to ask RPBAC for a reimbursement unless she knows for certain that the city won't pay for them. She'd like to see the donation used for something else.

C) Chad: We submitted the BTA app but it is highly unlikely that we will get it because CCTA did not get approval from ____ [sorry, didn't get this bit]. However, we did get \$750,000 from Safe Routes for Transit, a second source of funding for the Nevin Avenue. It is now highly competitive for more funding from TLC (Transport for Livable Communities). This Thursday, we'll be presenting the Barrett Ave project to the planning commission and invited members to show up and speak.

D) Nancy: In addition to the Ped Plan funding, the city is getting a free Pedestrian Safety Plan. Coincidentally, Fehr and Peers are the consultants for this (they are also doing our Bike Plan). They are doing a very thorough review, have been in discussions with staff, are still gathering data. There will be a day-long Walk Audit on Jan 28th for a small group of staff. Nancy has requested that she and Catalin be included in this to represent the Ped sub-committee of the RBPAC. There will be a larger, community-wide walk audit later in the process. Nancy has been working with Matt in selecting what areas will

be audited. Eight areas—including neighborhoods like Cutting Blvd and community-wide areas like the Civic Center—have been selected. Nancy will make this list available to everyone.

V) Business items: Publicity

- A) Adrienne: The message we send out is really important and sending out our message is really important. We need to think about it.
- B) Discussion on future Reality Rides to assess bicycling conditions
 - 1) Michael: When the weather's good, we can do these ourselves as volunteers.
 - 2) Chad says he can commit staff time when it's part of a project
 - 3) Michael: Let's commit to doing it ourselves, functional rides, not social, maybe quarterly
 - 4) Bill: We may want to tie it in specifically to whatever projects we're working on at the time.
 - 5) Adrienne: Our key issue is connectedness, we need to see how projects connect
 - 6) Michael: A quarterly assessment ride can be easily done.
- C) BTWD was briefly discussed in response to a question from Karin..

The meeting was adjourned.